



## COUNCIL - 7TH OCTOBER 2014

**SUBJECT: PROPOSED AMENDMENT TO THE STANDARD SCRUTINY AGENDA**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151 OFFICER**

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- 1.1 The report was presented to the Democratic Services Committee on the 17th September 2014.
- 1.2 The report outlined proposals to amend scrutiny committee agendas to make them consistent with the new consultation arrangements for scrutiny committee forward work programmes as well as changes to the printing of scrutiny committee information reports. Members were advised of the costs associated with the printing of committee documents and the need to make savings in this area. It was noted that of the 105 information reports presented at scrutiny committee over the last 6 months only 4 were called in for discussion.
- 1.3 The Democratic Services Committee having fully considered the report were supportive of its recommendations but raised concerns in relation to the introduction of electronic rather than printed versions of information reports. Following a full discussion, the committee agreed an additional recommendation that electronic only publication of information reports be reviewed at the end of the financial year.
- 1.4 It was moved and seconded that the recommendation contained in the Officer's report and the additional recommendation be approved and Council informed of the endorsement of the Democratic Service Committee and by a show of hands this was unanimously agreed.
- 1.5 The Democratic Services Committee recommend to Council: -
  1. To remove the 'requests for reports agenda item' from the standard scrutiny committee agenda.
  2. To discontinue the printing of information reports and include advice on the agenda that copies of the reports are available electronically on the Council's website and Members Portal.
  3. The Monitoring Officer be given delegated powers to make the necessary amendments to the Council's Constitution.
  4. That the provision of only electronic information reports be implemented for a trial period with the transition reviewed at the end of the financial year.
- 1.6 Members are invited to consider the report and the above recommendations.

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Appendices:

Appendix 1 Democratic Services Committee Report - 17th September 2014 (Agenda Item. 4)